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*Healthy Members, Healthy Union, Healthy Communities*

## Memorandum

**TO:** All SUN Local Treasurers

**FROM:** Denise Dick, First Vice-President

**DATE:** January 6, 2020

**SUBJECT:** **LOCAL TREASURERS' WORKSHOPS**

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The SUN Board has allocated funding to provide two Local Treasurers' Workshops in 2020. The two opportunities to attend Local Treasurers' Workshops are:

Tuesday, March 17  
Saskatoon  
Heritage Inn & Convention Centre, Executive Room  
102 Cardinal Crescent  
10:00 am to 3:00 pm

Wednesday, March 18  
Regina  
Executive Royal Hotel, Emerald B  
4025 Albert Street  
10:00 am to 3:00 pm

The workshops will cover a number of topics:

- Financial record keeping
- Budgeting
- Year-end processes
- New processes to assist locals with their financial responsibilities
- A guide book and templates will be provided at the workshop. If you use your computer as part of your treasurer's role, you are encouraged to bring it, if possible

**ALL LOCAL TREASURERS ARE ENCOURAGED TO ATTEND.**

**Register by February 28** at <https://events.eply.com/2020LocalTreasurers>.

Provincial funding is available for each Local Treasurer. SUN provincial funding (in accordance with Membership Policy 026-M-2007) includes:

- Income continuance (up to 12 hours)
- Maximum 8 hours pay on scheduled day off
- Mileage for travel in excess of 50 kms (one-way)
- Parking
- Lunch will be provided

NOTE: For additional funding and all other expenses incurred, it is recommended members approach their Local Executive or SUN District Council.

Questions? Please contact Denise Dick at [denise.dick@sun-nurses.sk.ca](mailto:denise.dick@sun-nurses.sk.ca) or call 1-800-667-7060.